

Vacation Care Enrolment Form Tuesday 2 January to Thursday 25 January 2024

HURSTVILLE OOSH

Dear Parent/Guardian

Please complete this Vacation Care form with a black or blue pen.

As there are limited places, please ensure your form is submitted to the Centre Co-ordinator / Assistant no later than **Friday 1 December 2023** as places will be allocated on a **“First come first served basis”** Fees will then be calculated and advised.

- The fee for **Vacation Care** is **\$58** for an in centre day and, **an extra fee will be charged** for incursions/excursions. Fees are payable prior to the commencement of Vacation Care.
- Remember to mark the days required and please choose the days carefully as days cannot be altered once they have been booked.
- **Any booked day cancelled once the payment has been made is NON refundable.**
- **NO ELECTRONIC GAMES ARE TO BE BROUGHT TO THE CENTRE UNLESS STATED IN THE PROGRAM.**
- Parents eligible to receive CCS must provide their Family and Child Reference Number to the Co-ordinator as well as the parents and child’s full name and date of birth as stated with the FAO. Eligible parents must confirm their child’s enrollment on their myGov account before they can receive their subsidy.
- Parents Must Sign their child/ren in and out of the Centre each day and provide them with comfortable shoes, appropriate clothing, a hat, a snack, a bottle of water and a healthy lunch unless lunch is provided if stated in the program.
- Parents must inform staff of any prior injuries that their children have. Also if a child is asthmatic an asthma plan must be supplied, this ensures the health and safety of your child/ren.
- Any medication requested for administering must be accompanied with a detailed doctor note; a medication form must be completed and signed prior to medication being administered.
- The email of the parent paying the fees for vacation care must be attached to the form. The fees will be sent prior to vacation care starting they must also be finalized.
- Any Dietary requirements must be informed prior to vacation care starting these include: Allergies, Intolerance and Religious restrictions. Examples include; Anaphylaxis response to tree nuts, Halal, Gluten intolerance. These need to be written at the bottom of the enrolment form or attached to the enrolment form.
- **Page 1 and 2 is to be kept by the parent or guardian page 3 and 4 is to be returned to the Centre.**

Vacation Care Enrolment Form

Tuesday 2 January to Thursday 25 January 2024

Vacation Care Policy Summary;

The following items are important to keep in mind as they are to do with your child's attendance in our vacation care program.

1. Fees need to be paid two weeks before vacation care starts otherwise your child will not be accepted. Any account queries call our Admin officer on 91507823 Monday to Thursday 9am-3pm.
 2. **Water bottles** are to be brought **every day**; alternatively, you can purchase one from the centre at \$1.50.
 3. **Hats** and **Protective Shoes** are to be worn, otherwise your child will not be able to **attend excursions** or take part in the **outdoor activities**.
 4. Morning Tea and Lunch needs to be brought **every day**. Alternatively, if you would like us to prepare lunch the following items are; Sandwich and Fruit \$2.00, Sandwich and Cheese and Crackers with fruit \$5.00. We need to be informed the day before your child attends.
 5. **Excursion Days**, children must **not** arrive after **9am**. Otherwise they will not be accepted to go on the excursion as they may miss or delay the bus.(No excursions during Lockdown period)
 6. Children must follow the instructions set by the educators. A maximum of **three warnings** will be given. If behavior persists parents will be notified and the child will be sent home, **without** a refund given.
 7. **All families** must supply a **contact** which may be contactable during the day in case of situations where the parent/guardian may not be able to answer the phone. Situations include where the child is ill and parents are **unable** to pick them up from the centre.
 8. **No Electronics** or other personal belongings are to be brought in to the centre without parental consent. Any electronics found will be **confiscated** and **locked away**, and **returned** to the **parent**.
 9. **Under no circumstance** is any educator responsible for personal belongings of a child. We encourage children to use the items supplied by the Centre not items from home unless stated in the program. Items which are being specified include: Toys, Collectible cards, Handballs, Dolls.
 10. We encourage all children to pack away their activity prior to leaving the centre; we understand that some activities involve children who are still using the equipment. Although would appreciate the children packing up the specified items.
 11. The Centre closes at **6pm**, after 6pm there is a late fee of **\$30.00** for **every 15 minutes** or part of. This needs to be paid on the day to the two staff members who are present. Please notify us if you are sending someone else to pick up your child and/or if you're running late.
- Hurstville Vacation Care: 0418481358**

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Excursion Permission Form

Date	Activity	Price	tick
Tuesday 2/1/2024	In centre day- Lego Masters challenge	\$58	
Wednesday 3/1/2024	In centre day- water games day	\$58	
Thursday 4/1/2024	Excursion to Bunnings warehouse DIY workshop includes lunch	\$80	
Friday 5/1/2024	In centre day - Science activities day	\$58	
Monday 8 /1/2024	In centre day - the Amazing Race at Hurstville Vacation Care	\$58	
Tuesday 9/1/2024	Excursion Day- Movies at Beverly Hills Cinema includes snacks	\$95	
Wednesday 10/1/2024	Incursion day – Raw Art - Clay Modelling workshop	\$68	
Thursday 11/1/2024	Excursion to Georges River Gallery and Museum includes lunch	\$80	
Friday 12/1/2024	In Centre Day –Construction day / Art & craft day	\$58	
Monday 15/1/2024	In centre day – Cubbyhouse and games day	\$58	
Tuesday 16/1/2024	In centre Day – Mini Market day	\$65	
Wednesday 17/1/2024	Incursion day – Painting on Canvas workshop	\$68	
Thursday 18/1/2024	In centre Day – Chalk art Challenge	\$58	
Friday 19/1/2024	Excursion to Manhattan Superbowl – Mascot includes lunch	\$95	
Monday 22/1/2024	In Centre Day – scrap booking day	\$58	
Tuesday 23/1/2024	In centre Day Taco Tuesday -Cooking and Craft day	\$65	
Wednesday 24/1/2024	In Centre Day Wacky Wednesday dress up and talent show	\$58	
Thursday 25/1/2024	Excursion to Monkey Mania Bankstown includes lunch	\$95	
Friday 26/1/2024	Centre closed Australia Day Public Holiday	N/A	

Please make sure the following section is completed as incomplete forms will not be accepted. Remember to mark the days required and please choose the days carefully as days cannot be altered once they have been booked

Does your child have Food Allergies Y/N if Y; _____

Does your child have Food Intolerances Y/N if Y; _____

Does Your Child have Religious restrictions Y/N if Y; _____

Child/ren's Name: _____

Parents Name: _____ Phone: _____

The child/ren named above has/have permission to attend Hurstville Vacation Care and participate in the organised activities.

Parent's Signature: _____ Date: _____

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Hurstville Vacation Care Excursion Permission Form

PERMISSION FOR EXCURSIONS

I hereby give permission for my child /children _____

_____ to attend the following excursions or outings

1. Excursion to Bunnings warehouse -Kingsgrove **Thursday 4 January, 2024**

Location: cnr Richland St and Kingsgrove Road Kingsgrove 2208

Travelling by: private bus **Food:** lunch provided

Educator to Child Ratio **1: 8** Depart: **9.00am** Return to Centre by **3.00 pm**

Signed: _____ Date: _____

2. Excursion to Greater Union Cinema Beverly Hills **Tuesday 9 January, 2024**

Location: 447-453 King Georges Road, Beverly Hills

Travelling by: private bus **Food:** Snacks and lunch are included

Educator to Child Ratio **1: 8** Depart: **9.00am** Return to Centre by **3.00 pm**

Signed: _____ Date: _____

3. Excursion to Hurstville Museum and Gallery **Thursday 11 January, 2024**

Location: 14 McMahan Street Hurstville 2220

Travelling by: private bus **Food:** lunch provided

Educator to Child Ratio **1: 8** Depart: **9.00am** Return to Centre by **3.00 pm**

Signed: _____ Date: _____

4. Excursion to Manhattan Superbowl **Friday 19 January, 2024**

Location: 549 Gardeners Rd, Mascot NSW 2020

Travelling by: private bus **Food:** lunch provided

Educator to Child Ratio **1: 8** Depart: **9.00am** Return to Centre by **3.00 pm**

Signed: _____ Date: _____

5. Excursion to Monkey Mania indoor play centre **Thursday 25 January, 2024**

Location: 8 Greenfield Parade, Bankstown NSW 2200

Travelling by: private bus **Food:** lunch provided

Educator to Child Ratio **1: 8** Depart: **9.00am** Return to Centre by **3.00 pm**

Signed: _____ Date: _____

Permission to attend the Raw Art Incursion workshops held at Hurstville Vacation Care

Clay modelling workshop

Wednesday 10 January, 2024

Painting on canvas workshop

Wednesday 17 January, 2024

Signed: _____ Date: _____