

## Vacation Care Enrolment Form

**Monday 30 September to Friday 11 October 2024**  
**HURSTVILLE OOSH**

Dear Parent/Guardian

Please complete this Vacation Care form with a black or blue pen.

As there are limited places, please ensure your form is submitted to the Centre

Co-ordinator / Assistant no later than **Friday 13 September 2024** as places will be allocated on a **“First come first served basis”** Fees will then be calculated and advised.

- The fee for **Vacation Care** is **\$58** for an in centre day and, **an extra fee will be charged** for in/excursions. Fees are payable prior to the commencement of Vacation Care.
- Remember to mark the days required and please choose the days carefully as days cannot be altered once they have been booked.
- **Any booked day cancelled once the payment has been made is NON refundable.**
- **NO ELECTRONIC GAMES ARE TO BE BROUGHT TO THE CENTRE UNLESS STATED IN THE PROGRAM.**
- Parents eligible to receive CCS must provide their Family and Child Reference Number to the Co-ordinator as well as the parents and child’s full name and date of birth as stated with the FAO. Eligible parents must confirm their child’s enrollment on their myGov account before they can receive their subsidy.
- Parents Must Sign their child/ren in and out of the Centre each day and provide them with comfortable shoes, appropriate clothing, a hat, a snack, a bottle of water and a healthy lunch unless lunch is provided if stated in the program.
- Parents must inform staff of any prior injuries that their children have. Also if a child is asthmatic an asthma plan must be supplied, this ensures the health and safety of your child/ren.
- Any medication requested for administering must be accompanied with a detailed doctor note; a medication form must be completed and signed prior to medication being administered.
- The email of the parent paying the fees for vacation care must be attached to the form. The fees will be sent prior to vacation care starting they must also be finalized.
- Any Dietary requirements must be informed prior to vacation care starting these include: Allergies, Intolerance and Religious restrictions. Examples include; Anaphylaxis response to tree nuts, Halal, Gluten intolerance. These need to be written at the bottom of the enrolment form or attached to the enrolment form.
- **Page 1 and 2 is to be kept by the parent or guardian page 3 and 4 is to be returned to the centre.**

## Vacation Care Enrolment Form

### Monday 30 September to Friday 11 October 2024

#### Vacation Care Policy Summary;

**The following items are important to keep in mind as they are to do with your child's attendance in our vacation care program.**

1. Fees need to be paid two weeks before vacation care starts otherwise your child will not be accepted. Any account queries call our Admin officer on 91507823 Monday to Thursday 9am-3pm.
  2. **Water bottles** are to be brought **every day**; alternatively, you can purchase one from the centre at \$1.50.
  3. **Hats** and **Protective Shoes** are to be worn, otherwise your child will not be able to **attend excursions** or take part in the **outdoor activities**.
  4. Morning Tea and Lunch needs to be brought **every day**. Alternatively, if you would like us to prepare lunch the following items are; Sandwich and Fruit \$2.00, Sandwich and Cheese and Crackers with fruit \$5.00. We need to be informed the day before your child attends.
  5. **Excursion Days**, children must **not** arrive after **9am**. Otherwise they will not be accepted to go on the excursion as they may miss or delay the bus.(No excursions during Lockdown period)
  6. Children must follow the instructions set by the educators. A maximum of **three warnings** will be given. If behavior persists parents will be notified and the child will be sent home, **without** a refund given.
  7. **All families** must supply a **contact** which may be contactable during the day in case of situations where the parent/guardian may not be able to answer the phone. Situations include where the child is ill and parents are **unable** to pick them up from the centre.
  8. **No Electronics** or other personal belongings are to be brought in to the centre. Any electronics found will be **confiscated** and **locked away**, and **returned** to the **parent**.
  9. **Under no circumstance** is any educator responsible for personal belongings of a child. We encourage children to use the items supplied by the Centre not items from home unless stated in the program. Items which are being specified include: Toys, Collectible cards, Handballs, Dolls.
  10. We encourage all children to pack away their activity prior to leaving the centre; we understand that some activities involve children who are still using the equipment. Although would appreciate the children packing up the specified items.
  11. The Centre closes at **6pm**, after 6pm there is a late fee of **\$30.00** for **every 15 minutes** or part of. This needs to be paid on the day to the two staff members who are present. Please notify us if you are sending someone else to pick up your child and/or if you're running late.
- Hurstville Vacation Care: 0418481358**

## Vacation Care Enrolment Form

### Monday 30 September to Friday 11 October 2024

<b>Monday</b>	<b>30/9/24</b>	IN CENTRE DAY- NATURE WALK AND NATURE ART AND ACTIVITIES	<b>\$58</b>	
<b>Tuesday</b>	<b>1/10/24</b>	EXCURSION TO MOVIES AT BEVERLY HILLS CINEMA- Includes snacks	<b>\$90</b>	
<b>Wednesday</b>	<b>2/10/24</b>	INCURSION- LASER WARRIORS-Located on site - 10am -12pm	<b>\$70</b>	
<b>Thursday</b>	<b>3/10/24</b>	IN CENTRE DAY – ART AND CRAFT DAY- includes tie dyeing and marble art	<b>\$58</b>	
<b>Friday</b>	<b>4/10/24</b>	IN CENTRE DAY -Picnic in the playground-includes games and picnic lunch	<b>\$70</b>	
<b>Monday</b>	<b>7/10/24</b>	Closed Public Holiday		
<b>Tuesday</b>	<b>8/10/24</b>	EXCURSION- GLOW CRAZY INDOOR PARTY CENTRE Carlton	<b>\$90</b>	
<b>Wednesday</b>	<b>9/10/24</b>	IN CENTRE DAY SPORTS DAY AND SCAVENGER HUNT – located on site	<b>\$58</b>	
<b>Thursday</b>	<b>10/10/24</b>	IN CENTRE DAY ARTS AND CRAFT DAY- located on site	<b>\$58</b>	
<b>Friday</b>	<b>11/10/24</b>	EXCURSION TO KIDS WORLD ADVENTURE PLAYGROUND Bankstown	<b>\$95</b>	

Please ensure that these sections are fully completed and handed in or emailed to the Coordinator by **Friday 13 September 2024**.

Enrolment forms which are not fully completed will not be accepted. Remember to mark the days required and please choose the days carefully as days cannot be altered once they are booked.

Does your child have Food Allergies Y/N if Y; \_\_\_\_\_

Does your child have Food Intolerances Y/N if Y; \_\_\_\_\_

Does Your Child have Religious restrictions Y/N if Y; \_\_\_\_\_

Child's name: \_\_\_\_\_

Parent's name: \_\_\_\_\_ mobile: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PAYEE EMAIL:** \_\_\_\_\_

### Permission for Incentre Activities and Incursions

**At the Centre, our Staff: Child ratio is 1 Educator to 15 children**

**The duration of the Incentre activities are from 10am onwards.**

**Risk assessment of the activities have been completed and available at the centre.**

**Please tick the box to give your child permission to be included in the Incentre activities.**

<b>Monday</b>	<b>30/9/24</b>	Nature walk and nature art including gardening, collage and flower pressing	
<b>Wednesday</b>	<b>1/10/24</b>	Lasar warriors incursion extra cost \$12	
<b>Thursday</b>	<b>3/10/24</b>	Marble art and tie dyeing= bring paint smock - bring a T-shirt	
<b>Friday</b>	<b>4/10/24</b>	Picnic and games in the playground includes morning tea and lunch extra cost \$12	
<b>Wednesday</b>	<b>9/10/24</b>	Sports day and scavenger hunt followed by Karaoke challenge	
<b>Thursday</b>	<b>10/10/24</b>	Arts and craft day	

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Vacation Care Enrolment Form

## Monday 30 September to Friday 11 October 2024

### Hurstville Vacation Care Excursion Permission Form

#### PERMISSION FOR EXCURSIONS

I hereby give permission for my child /children \_\_\_\_\_

\_\_\_\_\_ to attend the following excursions or outings

**1. Excursion to the Movies at Beverly Hills** **Tuesday 1 OCTOBER 2024**  
Travelling from Hurstville Public School, Forest Rd Hurstville 2220 to Beverly Hills Events Cinema  
located at 447-453 King Georges Rd, Beverly Hills NSW 2209  
Travelling by: private bus booked with Southside bus and coaches. Departing: 9am Return to Centre by 3pm  
The children will travel by private bus with the 7 Educators and will be dropped off at the bus stop outside  
the Beverly Hills Cinema on King Georges Rd Beverly Hills.  
Food: Children will bring their own lunch and Popcorn and a bottle of water will be provided by the Cinema  
Educator to Child Ratio 1: 8 There will be 7 educators and approximately 50 children at this excursion.  
A risk assessment has been prepared and is available at the Centre.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**3. Excursion to Glow Crazy Party Centre** **Tuesday 8 OCTOBER 2024**  
Travelling from Hurstville Public School, Forest Rd Hurstville 2220 to Glow Crazy Indoor Party Centre  
located at 305 Princes Highway, Carlton NSW 2218  
Travelling by: private bus booked with Southside bus and coaches Departing: 9am Return to Centre by 3pm  
The children will travel by private bus with the 7 Educators and will be dropped off at the bus stop outside  
Glow Crazy on the Princes High. The children may participate in activities and play on equipment provided.  
Food: children will bring their own lunch and Slushy will be provided by the Glow Crazy party Centre  
Educator to Child Ratio 1: 8 There will be 7 Educators and approximately 50 children at this excursion.  
A risk assessment has been prepared and is available at the Centre.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**3. Excursion to Kids world Adventure Playground Bankstown** **Friday 11 OCTOBER 2024**  
Travelling from Hurstville Public School, Forest Rd Hurstville to Kids World Adventure Playland Bankstown  
located at 1618 Canterbury Rd, Punchbowl 2196  
Travelling by: Private bus booked with Southside bus and coaches Departing: 9am Return to Centre by 3pm  
The children will travel by private bus with 7 Educators and will be dropped off outside the Play Centre. The  
children must wear socks to play on equipment provided at this play centre  
Food: Lunch will be provided by the Play Centre ( nuggets and chips or a vegetarian option is available)  
Educator to Child Ratio 1: 8 There will be 7 Educators and approximately 50 children at this excursion.  
A risk assessment has been prepared and is available at the Centre.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

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